

## **College of Education Graduate Faculty Membership Criteria Revised Fall 2016**

*Revised by the College, November 8, 2016  
Approved by the Provost and Vice President for Academic Affairs, November 18, 2016*

Applications for Graduate Faculty membership are submitted directly to the Graduate School through its website, which also details the University's policies on graduate faculty membership. Once submitted, applications are concurrently and independently reviewed by the department head, academic dean, and by the College's peer review committee, each of which makes a recommendation to the Graduate Council, which makes a final determination. The College of Education criteria for membership will be reviewed at least once every five years.

There are two levels of graduate faculty membership. Level one membership qualifies members to chair master's theses and to serve on master's and doctoral committees. Level two membership qualifies members to chair both master's theses and doctoral dissertations and to serve on master's and doctoral committees. The term of initial appointment is for five years as are subsequent renewals. Level one members may apply for level two status when they believe their productivity warrants it.

These criteria apply to all College of Education applicants, including continuing and adjunct faculty and/or researchers, directors, graduate coordinators, directors, department heads, assistant and associate deans, and the Dean of the College. Faculty with approved administrative responsibilities are required to provide the same evidence of scholarly contributions as the faculty when applying for Graduate Faculty membership.

### **Level One Membership**

Level One membership is awarded to applicants who have earned a terminal degree within the previous three years who demonstrate at least one scholarly activity from the list. Applicants applying for renewal and new applicants whose terminal degree was awarded more than three years previous must demonstrate at least three scholarly activities from the list below for Level One membership.

- Publications of book chapters in academic presses with an editorial board of outside readers.
- Articles in refereed journals associated with major professional organizations.
- Published book reviews in journals associated with major professional organizations.
- Scholarly report for K-12 national accrediting bodies (Ex., SREB, UCEA, etc.).
- Scholarly self-study for Higher Educational accrediting bodies (Ex., CAEP, CACREP, etc.).
- Membership on an editorial board of a journal associated with a major professional organization.
- Manuscript reviewer for a journal associated with a major professional organization.
- Invited academic addresses and presentations.
- Conducting professional continuing education seminars or workshops.
- Refereed presentations at state, regional, national or international conferences, including roundtable and poster sessions.
- Leadership role on interventions with local educational agencies where the interventions have evaluation components by which impact can be demonstrated.
- Successful proposal for internal or external grant of at least \$2,500.
- Membership on 4 Master's Capstone Committees during the period in question.

### **Level Two Membership**

Level Two membership can be achieved via different paths each involving a consistent record of scholarly activities evidenced by 1) Two peer-reviewed publications in professional journals with impact factors, OR

2) Two publications in journals published by a major professional organization, OR 3) a book or monograph published by a scholarly or academic press, OR 4) at least four activities from the list below but with no more than two presentations counting and no more than one scholarly self-study counting, OR 5) A single, highly meritorious achievement such as funding of a National Science Foundation grant of \$1 million, a Fulbright Scholar grant.

- Book chapters in academic presses with an editorial board of outside readers.
- Articles in refereed journals including online journals.
- Membership on an editorial board of a journal associated with a major professional organization.
- Scholarly reviews in refereed journals.
- Published software programs.
- Submitting successful proposals for external grants funded from private or public agencies at the state, regional or national levels and totaling at least \$50,000.
- Presentations at regional, national or international conferences.
- Chair of at least 4 doctoral students to completion during the period in question.
- Scholarly self-study for higher educational accrediting bodies (ex., CAEP, CACREP, etc.)