

B. I. MOODY III COLLEGE OF BUSINESS ADMINISTRATION CRITERIA FOR APPOINTMENT TO GRADUATE FACULTY

Appointment to the University of Louisiana at Lafayette Graduate Faculty recognizes significant scholarly and/or professional accomplishments and the ability to work constructively with graduate students. It confers upon a faculty member the authority to direct theses and dissertations, to serve on advisory committees for graduate students, and the right to participate in the governance of graduate education at the departmental, college, and university levels. Also, only members of the Graduate Faculty may serve as a departmental Graduate Coordinator. Such appointments are made in compliance with the classifications and criteria listed below.

Two levels of graduate faculty membership are available at the University. Recognizing that the nature of scholarly activities varies among academic disciplines and the recognized peer review process of the work that constitutes sufficient research activity to qualify a faculty member to mentor a graduate student, eligibility for membership on the Graduate Faculty is further defined by specific criteria developed by each academic college and approved by the Provost and Vice President for Academic Affairs. In the College of Business Administration, eligibility for these two levels of membership are defined as follows:

Masters Level (Level I)

1. All faculty with a terminal degree are eligible for Level I membership within the graduate faculty.
2. Non-tenure track researchers and instructors may be considered for Level I graduate faculty membership if they hold a terminal degree in the appropriate discipline.
3. Although all that is required for Level I membership is a terminal degree, faculty must still apply for membership in accordance with University rules and procedures.

Doctoral Level (Level II)

1. Faculty must have a terminal degree to be eligible Level II membership within the graduate faculty.
2. Any new faculty member, including those who have received the terminal degree within three years preceding their application, will be eligible for Level II membership upon accepting a tenure track faculty position at the University. Faculty must still apply for membership in accordance with University rules and procedures.
3. A negative review at the time of tenure review will result in removal from Level II membership and appointment for the remainder of the term at Level I membership.

The requirements for Graduate Faculty membership Level II for the B. I. Moody III College of Business Administration are as follows:

For the College of Business Administration, either the doctoral degree or the J.D. is a prerequisite for Graduate Faculty appointment. A significant and consistent record of intellectual contributions is required for a Level II Graduate Faculty appointment. While all forms of intellectual contributions are encouraged, traditional forms of academic research and scholarly activity directed towards identified research streams are expected and emphasized by both the Graduate Council and the Association of Advance Collegiate Schools of Business (AACSB International). As mentoring is an important component of the research element at UL Lafayette, co-authored endeavors are acceptable.

Each applicant must show intellectual contributions in at least one of the following two forms:

At least three substantial articles in in five years in peer refereed academic journals in accordance with the college faculty qualifications guidelines.*

or

One major scholarly work such as a book or monograph (**not** including a textbook).

In addition to the items above, the applicant may provide a record indicating a consistent ongoing level of intellectual contributions. Such items would include:

- Publication of a textbook
- Publication of a book chapter
- Publication of refereed paper in a proceedings of regional, national, or international professional/academic association conference
- Publication of cases or instructional software in a text or a study guide to accompany a text
- Publication of a book review of another's work
- Presentation of a paper at a regional, national, or international professional/academic association conferences
- Conducting professional continuing education, seminars or workshops

Graduate faculty membership is not required by the College of Business Administration in order to teach graduate courses on the master's degree level.

*All faculty with administrative duties, such as Deans, Associate Deans, MBA Director, Assistant Deans, and Department Heads will need one substantial article in five years for Level II membership