

# University of Louisiana at Lafayette Graduate School

P.O. Box 44610, Lafayette, LA 70504

gradschool@louisiana.edu—<http://gradschool.louisiana.edu>

To: Prospective International Graduate Students

Thank you for your interest in graduate study at the University of Louisiana at Lafayette. The UL Lafayette Graduate School is pleased to provide the following information about our application procedures to ensure timely processing of your application.

Admission to graduate study at the University of Louisiana at Lafayette is a two-step procedure. The applicant must meet the minimum criteria (noted below) established by the Graduate School; in addition, he/she must also be accepted into a degree program by a department. Admission into a degree program is on a competitive basis. Because of staffing, scheduling, and budgetary circumstances, the department may not be able to admit all applicants. **Even if an applicant meets all the minimum grade point average, GRE or GMAT, and TOEFL scores requirements of the Graduate School, he/she may not be admitted into a degree program.** Under these circumstances, the student is not allowed to enroll in the Graduate School or to pursue study at the University of Louisiana at Lafayette.

If you decide to submit an application, please adhere to the following requirements:

1. Two official transcripts with grading scales attached to be submitted from **all** colleges and universities attended. If the original transcripts are in a language other than English, they must be submitted in that language with a certified translation in English.
2. Official satisfactory Graduate Record Examination (GRE) scores on the General test, including the Analytical Writing portion, **must** be submitted. Information concerning the examination may be obtained by writing: Graduate Record Examinations, Education Testing Service, P.O. Box 6004, Princeton, NJ, USA 08541-6103 or by visiting [www.gre.org](http://www.gre.org).

For MBA students only: Students applying for the Master of Business Administration program must submit an official satisfactory score on the Graduate Management Admission Test (GMAT). Information can be obtained by writing: Pearson VUE, Attention: GMAT Program, P.O. Box 581907, Minneapolis, MN 55458-1907 or by visiting [www.mba.com](http://www.mba.com).

3. International students must provide proof of English language proficiency by submitting official TOEFL scores. The minimum score expected for admission is 550 paper-based test, 213 computer-based test, or 81 internet-based test. Information concerning the TOEFL examination can be obtained in writing: TOEFL, P.O. Box 6103, Princeton, NJ, USA 08541-6103 or by visiting [www.ets.org/toefl](http://www.ets.org/toefl). Depending upon performance on the TOEFL and on-campus English language examinations, the University may require an applicant to enroll in and satisfactorily complete specified courses in the University's ESOL (English for Speakers of Other Languages) Program.
4. Three letters of recommendation are required. These letters should be written by individuals able to judge the student's potential for graduate study.
5. Applicants must submit satisfactory immunization documentation on the university's form which can be found on the Graduate School's website (<http://gradschool.louisiana.edu>).

6. A \$30.00 non-refundable application fee, payable to UL Lafayette, must accompany each application. **The application will not be processed until the fee is received.** Before you submit your application fee, however, read again the second paragraph of this letter. Be aware that admission to graduate study is not granted automatically. Admission is granted only if the applicant has met the minimum requirements of the Graduate School, and the department concerned has evaluated the applicant's credentials and accepted the applicant. The Graduate School will then officially admit the applicant.
7. International students must be able to furnish proof of financial ability to meet educational and living costs. The university cannot guarantee financial support to international graduate students or assume responsibility for obtaining financial aid.

International Students Estimated Expense List (Graduate)

\*Type of Expense—Non-resident

Tuition and Fees	\$13,304.00
Living Expense	\$5,726.00
Books and Supplies	\$1,200.00
TOTAL	\$20,230.00

All fees are subject to change without notice.

\*Based on on-campus living; off campus accommodations tend to be more expensive.

**This estimate is based on fall and spring semesters ONLY.**

8. An I-20 will be issued to international students only after all credentials (application, transcripts, letters of recommendation, GRE or GMAT and TOFEL scores, satisfactory immunization form, and proof of financial support) have been received and evaluated and after formal admission has been granted by the appropriate department and by the Graduate School.

If for any reason you are unable to register for the semester for which you applied, the Graduate School will update the I-20 upon notification from the student. After two semesters, however, you must reapply for admission.

Each applicant should understand that admission to a graduate program does not guarantee its successful completion of the program. Success in graduate study is dependent upon the individual student's performance as judged by faculty. Throughout the duration of graduate study, each student must meet established minimum standards of performance in courses of study and required examinations. Failure to meet these standards results in ineligibility to continue in graduate school.

We hope that this information will help you. Should you decide to make formal application for admission, you should forward your application and supporting credentials promptly so that we can process your application without undue delay. You will be advised as soon as possible of its disposition.

Thank you again for your interest in the University of Louisiana at Lafayette. Please contact the Graduate School if we can assist you in any way.

Sincerely,

C. E. Palmer  
Dean of the Graduate School

RETURN TO: GRADUATE SCHOOL  
P.O. Box 44610  
LAFAYETTE, LA 70504

## CONFIDENTIAL FINANCIAL INFORMATION FORM

AN I-20 or IAP-66 FOR GRADUATE ADMISSION WILL NOT BE ISSUED UNLESS THIS FINANCIAL FORM VERIFYING THAT THE STUDENT HAS THE REQUIRED FUNDS IS COMPLETELY FILLED AND RETURNED.

**NAME**

\_\_\_\_\_  
Last or Surname (Please Print)

\_\_\_\_\_  
First

\_\_\_\_\_  
Middle

**Mailing address**

\_\_\_\_\_  
Street or Box

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Country

\_\_\_\_\_  
Zip or Pin Code

**Visa Requested (Circle One)**

**Student (F) I-20**

**Exchange Visitor (J) IAP-66**

How much money (in U.S. Dollars) will you have available for your use while in the U.S.A. for each academic year (9 month period)?

1. PERSONAL FUNDS

\$ \_\_\_\_\_

2. FAMILY FUNDS

\$ \_\_\_\_\_

3. FUNDS FROM UNIVERSITY (LIST ONLY THOSE AWARDED)

\$ \_\_\_\_\_

4. FUNDS FROM INTERNATIONAL ORGANIZATION

\$ \_\_\_\_\_

NAME OF ORGANIZATION \_\_\_\_\_

5. OTHER SOURCES OF FUNDING

\$ \_\_\_\_\_

NAME OF OTHER SOURCES \_\_\_\_\_

**TOTAL SUPPORT AVAILABLE**

\$ \_\_\_\_\_

This form should be accompanied by a signed letter and/or bank certification from the listed source(s) above. (English translation required)

List below all persons who will be financially dependent on you and will accompany you to the U.S.

(Additional support of \$1000 per child and \$2000 per spouse is required)

NAME

BIRTHDATE

RELATIONSHIP

COUNTRY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I have read and carefully reviewed the estimated expense list provided with this form. I have made the necessary arrangements to meet all my expenses throughout my stay at the University. I certify that the information provided is true and correct. I fully understand that presentation of false information may make me ineligible for admission and enrollment at the University of Louisiana at Lafayette.*

APPLICANT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_